



Board of Studies (Academic)
The Institute of Chartered Accountants of India

14th September, 2021

ANNOUNCEMENT

Sub: Exemption of CA Course fee for students who have lost their any parent during Covid-19 pandemic

The Competent Authority has decided that the registration fee of CA Course at all levels including ICITSS [consisting of Information Technology (IT) and Orientation Course (OC)] and AICITSS [consisting Advanced Information Technology (Advanced IT) and Management and Communication Skills (MCS) Course] would be exempted for such students who have lost their any parent during Covid-19 pandemic i.e. from 1st April, 2020 to 31st March, 2023 after submission of requisite documents while registering in the CA Course.

This scheme would only be applicable for the period i.e. 1st April, 2020 to 31st March, 2023.

Students have to fill the Registration Form in SSP Portal at www.icai.org of their respective course and upload the following documents:-

- (a) Requisite documents as stated in the prospectus / Registration Form for registering in the particular course.
- (b) In addition to above, Death Certificate and Identity Proof of Mother / Father, as the case may be, duly attested by any of the following authorized persons:
 1. DCOs Heads/Regional Heads/Officer-in-charge of the Branch.
 2. Principal under whom such student is registered for Articleship
 3. Central Council Member / Regional Council Member / Managing Committee Member of the Branch.

No fees would be paid by such students at the time of provisional registration in the course in which they are applying. Further, while scrutinizing the application form, if it is found that student was not eligible for exemption of registration fee, the forms so submitted by the student will be rejected.

As regards waiving of the ICITSS and AICITSS fees, if falls under the period as specified above, the student has to separately submit the Death Certificate and Identity Proof of Mother / Father duly attested by any of the following while applying for registration in such courses.

1. DCOs Heads/Regional Heads/Officer-in-charge of the Branch.

2. Principal under whom such student is registered for Articleship.
3. Central Council Member / Regional Council Member / Managing Committee Member of the Branch.

For more details, FAQs hosted at <https://www.icai.org/post/frequently-asked-questions> may be referred.

**Director
Board of Studies, ICAI**